

The accounts of the Register shall be closed on the 31<sup>st</sup> of December each year. A statement of Income and Expenditure and financial position of the Register shall be presented at the AGM.

The Register shall have the power to borrow money, authorised by a resolution passed at a General meeting by three quarters of members' present and proxy votes.

If upon the winding up or dissolution of the Register there remains after the satisfaction of all its debts and liabilities any property whatsoever the same shall not be paid to or be distributed among the members of the Register but shall be given or transferred to some other organisation or body having objects similar to the objects of the Register, or to some other charitable organisation or purpose, within New Zealand.

The responsibility for the property, effects and assets of the Register shall be vested in the Committee. No member of the Register or any person associated with a member shall participate in or materially influence any decision made by the Register in respect of the payment to or on behalf of that member or associated person of any income, benefit, or advantage whatsoever. Any such income paid shall be reasonable and relative to that which would be paid in an arm's length transaction (being open market value). The provision and effect of this clause shall not be removed from this document, and shall be included and implied in any document replacing this document.

**11. NOTIFICATION OF MEETINGS**

Notice of all general and Committee meetings will be given by circular, advertisement or any other means deemed reasonable by the Committee. This notification shall be given, if possible, fourteen days in advance of the meeting.

**12. ALTERATION OF RULES**

The constitution and rules of the Register shall not be altered, added to or rescinded except on a vote of at least three-fifths of the members present at any AGM or at a special meeting to be called for that purpose, of which fourteen days notice in writing or by advertisement shall be given.

No addition to or alteration of the non-profit aims, personal benefit clause or the winding-up clause shall be approved without the approval of Inland Revenue.

The provisions and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document.

**13. INTERPRETATION**

If at any time any matter shall arise which is not provided for in these rules or in the interpretation of these rules, the same shall be determined where appropriate by the Committee whose decision shall be final.



**NEW ZEALAND  
AJS &  
MATCHLESS OWNERS  
REGISTER INCORPORATED**

**CONSTITUTION  
Updated 2014**

# **NEW ZEALAND AJS AND MATCHLESS OWNERS** **REGISTER INCORPORATED**

## **CONSTITUTION**

### **NAME**

The club shall be called;

NEW ZEALAND AJS AND MATCHLESS OWNERS REGISTER INCORPORATED,  
hereafter referred to as the Register.

### **OBJECTIVES OF THE REGISTER**

To foster and encourage the ownership, preservation, restoration, appreciation and use of AJS and Matchless motorcycles and other related makes or models of motorcycle approved by the Committee.

To foster and encourage the skills and safety in motorcycling and to uphold and enhance a favourable and responsible image for motorcycling.

To regularly publish a newsletter relating to the activities of the Register.

### **3. MEMBERSHIP**

Any person wishing to join the Register will be required to fill in an Application form available from the Membership Secretary, Area Representative, Web Site or any Register Member.

Application forms must be signed by a financial member. All applications must be accompanied by the amount of annual subscription. If any application is accepted by the Committee, each new member shall have made available to them a copy of the constitution and rules by the Membership Secretary and shall be bound thereby.

The annual membership fee shall be such a sum as fixed by the Annual General Meeting (AGM) of the Register for the forthcoming year, the fees to fall due on the 31<sup>st</sup> of March. The AGM will be held at the National Rally each year. The subscription rates of new members shall be the subscription rates of new members shall be proportional to the month the application is accepted by the Membership Secretary.

Un financial members are not eligible to vote or express any opinion or to have any say in the business or management of the Register at any meeting. Speaking rights only may be granted by the Chairperson of the meeting.

All present financial members of the NZ AJS and Matchless Owners Register are declared members of the NZ AJS and Matchless Owners Register Incorporated.

### **4. CESSATION OF MEMBERSHIP**

Any member who desires to resign from the Register may do so by giving to the Secretary of the Register, notice in writing of their intention to resign.

Any member who, in the opinion of the Committee, shall be guilty of

### **MEMBERSHIP SECRETARY**

Is responsible for maintaining a current register of members and answering all correspondence relating to membership matters.

### **HISTORICAL OFFICER**

Is responsible for maintaining a Register archive containing significant material pertaining to the formation and development of the organisation and any other historical information deemed worthy of recording.

### **WEB MASTER**

To update and promote the website with Register information in a timely fashion. Information from the newsletter should not appear on the website until at least 14 days after the newsletter has been posted. He / She is accountable to the Register Executive.

### **RALLY ORGANISER**

The position is elected annually and is accountable to the Register Executive for the financial aspects of the Kiwi Jampot Rally. Specifically this officer will:

Hold a bank account in the name "Jampot Rally Account". All cheques or electronic payments drawn on the Rally bank account shall be authorised by the duly approved Register Officer and countersigned by such other member as may be appointed by the Organiser/Rally Committee.

Pass all receipts and information concerning monetary transactions in hosting the annual rally to the Treasurer, no more than 60 days after the date of the Rally.

He / She will be accountable for ensuring the constitution of the Register is followed.

### **8. MODE OF VOTING**

Voting at general meetings or special meetings will be by show of hands and / or by proxy vote where deemed necessary by the committee prior to the meeting.

On application by not less than three members a ballot will be taken, the President / Chairperson to have the casting vote.

### **9. POINTS OF ORDER**

In all points of order the Chairperson's ruling shall be final.

### **10. CONTROL AND INVESTMENT OF FUNDS**

The bankers of the Register shall be appointed by the Committee.

All cheques or internet banking drawn on the Register's bank accounts shall be by the approved bankers or by such other person as may be appointed by the Committee.

The Register shall appoint an auditor at the AGM whose function it is to verify the financial position of the Register as presented in the annual accounts.

Nomination of all officers must be made at the AGM of the Register. No nomination of an absent member will be accepted without the member's prior consent.

The Committee shall hear and decide any appeal arising from or out of any decision made by any member or official of the club during the organisation or proceedings of any activity promoted by the club.

The Committee has the power to co-opt and delegate.

#### **Officer(s) outside Committee.**

The Register Historian and Register Web Master shall be elected at the AGM. These positions shall not be deemed Committee office holders.

#### 7. **DUTIES OF OFFICERS** Duties attached to each Committee position:

##### **PRESIDENT**

Is the Chairperson of both general club meetings and Committee meetings, he/she has the overall responsibility of ensuring that the Committee, by its work, fulfils the objectives of the Register.

##### **SECRETARY**

Is the communications centre of the Register where letters, circulars, entry forms, and all other correspondence are both received and answered. The position also involves the responsibility for keeping minutes of the meetings and all clerical work required for the efficient running of the Register.

##### **TREASURER**

Is responsible for the control and recording of the financial matters with reference to the Committee. This includes keeping the books and overseeing the Register's banking accounts. (The Treasurer) Is responsible for submitting to each AGM a statement of Income and Expenditure of the Register for the financial year and of all expenditure affecting that year.

Under Section 23 "The Incorporated Societies Act 1908", the above statement shall be delivered annually to the Registrar of Incorporated Societies, together with a certificate signed by the Register's President to the effect that the Statement has been submitted to and been approved by the Register's members at the AGM. To advertise a motion setting the SUBSCRIPTION FEE for the following year in the newsletter, with a copy of the Financial position of the Register prior to an AGM.

ANY Increase in subscriptions will allow PROXY VOTES which shall be enclosed in the newsletter for the register membership.

##### **EDITOR**

Is responsible for editing, producing and circulating the Register newsletter.

##### **PROMOTIONS AND REGALIA OFFICER**

Is responsible for projecting the image and visibility of the club by arranging participation at appropriate public events by club members and maintaining a stock of regalia items, the range of which shall be determined by members at the AGM.

conduct injurious to the good order and interests of the Register, or has infringed the constitution, Rules or Bylaws, may be expelled from the Register by vote of a majority of three-fifths of the Committee present at a Special Committee Meeting convened for that purpose, notice of such a meeting having been given at least fourteen days previously to the member whose conduct is in question. The member in question may be present at that Committee Meeting.

Any member allowing their subscription to remain unpaid for a period of six months after subscriptions fall due shall cease to be a member and may not participate in any Register activities.

#### 5. **REGISTER MEMBERSHIP LIST**

A membership list containing names and addresses of members will be kept by the Membership Secretary. The membership list will show the dates at which members joined the Register.

#### 6. **OFFICERS OF THE REGISTER**

(a) **Executive Officers** of the Register shall consist of the following: President, Secretary, Treasurer and Membership Secretary, all of whom shall be elected at the AGM of the Register. In the event of a vacancy occurring, replacement will be determined by a quorum of Committee members.

(b) The **Organisational Committee** of the Register shall consist of the following: Editor, Regalia and Promotions Officer, Rally Organiser and All of whom shall be elected at the AGM of the Register.

(c) **Area representatives** (the Register shall recognise the formation of sections of the organisation by geographical location, coordinated by a section-appointed area representative).

The Committee shall consist of the elected officers as detailed in 6 (a) and (b), plus members designated as area representatives in 6 (c).

A Committee member may hold more than one office with the exception of the President, that the Secretary and Treasurer shall not be the same person. An office may be shared. Neither the President, Secretary or Treasurer may be elected to that office for more than three successive years. The Committee shall have the general management and control of the Register as regards its finances, meetings and social affairs and may appoint sub-committees, frame bylaws, and decide to dispose of matters affecting the welfare of the Register.

A quorum for a Committee meeting shall be four. If a quorum is not present, the meeting will be abandoned.

At any Special or General meeting of members, fifteen members shall form a quorum. If a quorum is not present, the meeting will be abandoned.

A Special Meeting of the Register shall be called by the Secretary within (14) fourteen days when directed on a signed requisition by four members of the Committee or any ten members of the Register. Every requisition shall state the object for which such a special meeting is required.